



POCKER SAHIB MEMORIAL ORPHANAGE COLLEGE

(AFFILIATED TO UNIVERSITY OF CALICUT; RE ACCREDITED AT 'A' GRADE BY THE NAAC)

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INSTITUTIONAL RESEARCH POLICY

The mandate of PSMO College includes research as an inevitable component. The institution provides a space for unbiased quest for knowledge to its stakeholders in order to uncover information through research, where it then disseminates knowledge and transfers technical knowhow to the greater neighbourhood community. The research policy of the college also aims to foster and support a research environment among all stakeholders, including teachers, staff, students and alumni, with the goal of enriching and enhancing faculty members' professional competence, developing and promoting scientific temper and research aptitudes in all learners in tune with the vision and mission of the college.

Features of the policy are as follows:

- ❖ Fostering a scientific aptitude to its stakeholders especially to students and faculties.
- ❖ Promoting a research environment among the stakeholders of the institution.
- ❖ Plan, organise, and coordinate all research efforts.
- ❖ Promote multidisciplinary research
- ❖ Enhancement of knowledge about patents and intellectual property.
- ❖ Incurring seed money for research promotion within the campus.
- ❖ Promote collaborations including memorandums of understanding with reputed research organisations within India and abroad and partnerships.
- ❖ Pursuing collaborative research with international and national academic institutions
- ❖ Promotion of research publication in prestigious international and national journals, with a focus on the UGC CARE list and SCOPUS index.
- ❖ Publicise popular writings in order to educate and inform the public.
- ❖ Collaborate with an international publisher to create an interdisciplinary research publication.
- ❖ Fostering an innovation ecosystem which embraces incubation.
- ❖ Explore and inform scholars about potential research opportunities available from various academic, research, industrial and government institutions.

Constitution of the Research Advisory Committee (RAC)

The Research Advisory Committee of the college will have the following composition:

- ❖ Principal – Chairperson

- ❖ Dean of the Faculty of Science
- ❖ Dean of the Faculty of Social Science
- ❖ Dean of the Faculty of Commerce
- ❖ Dean, Faculty of Languages
- ❖ Head, Department Research Committee
- ❖ Research Guides
- ❖ IQAC Coordinator
- ❖ One Research Scholar nominated by the Chairperson on yearly rotational basis

The Secretary may be chosen from among the members other than the IQAC Coordinator and Scholar. The secretary will have a two-year term. As and when appropriate, the Research Cell can be enlarged by adding new members. It may also form and promote "Action Groups" to oversee specific initiatives or activities. The committee has the authority to make decisions about the implementation of research policy and to recommend changes as needed.

Research Policy Executing Mechanism

The Research Advisory Committee (RAC) of the college will be in charge of putting the policy into action. The RAC's precise roles and responsibilities will be as follows:

- ❖ Streamline the process of establishing research analytical category, including laboratory equipment, library collections, research publications, and faculty research incentives.
- ❖ Encourage and incentivize researchers to conduct research through utilising available resources for faculty enrichment, such as the FDP, as well as instigating them to dig all the financial outlets both internal and external for research development.
- ❖ Regular follow up on the external funding for research initiatives undertaken by the RAC.
- ❖ Implement IQAC's suggestions and policies in order to improve the quality of the research.
- ❖ Facilitate by the institution workshops, training programmes, and sensitization programmes to build a research culture inside the campus.
- ❖ Encourage and ensure high-quality research on campus.
- ❖ Identify processes for awarding research grants.
- ❖ Recommend financial incentives for teachers who achieve recognition and honours for their research efforts at the state, national, and international levels.
- ❖ Encourage and promote high-quality research articles in accordance with the University Grants Commission's rules and mandate.
- ❖ Maintain a research repository and data base of the college.
- ❖ Organize activities that will enhance post-doctoral research avenues to faculties and scholars.
- ❖ Prepare and disseminate institution guidelines for the Student Research Projects (both at UG and PG level) and make plagiarism check mandatory to them.
- ❖ Offer an add on course on research ethics
- ❖ Design guidelines for the use of Over Head Charges in big research projects with external funding.

Code of Conduct for Research Ethics

- ❖ All researchers are expected to carry themselves with integrity, honesty, and professionalism in all of their work.
- ❖ An ethics committee must be formed to oversee the college's research operations. It guarantees that research standards and quality are consistent.
- ❖ Because the college is affiliated with the University of Calicut, it adheres to the university's and UGC's policies on plagiarism and research misconduct.
- ❖ Prior to publication of any research work that requires ethics scrutiny shall be forwarded to the Ethics Committee to guarantee that the research work is entirely their own and legitimate. This must be ensured by the research Guide and the department Head.
- ❖ The primary duties of the Ethics Committee of the college will be the following:
 - Prevent studies that expose participants at an unacceptable risk of harm.
 - Ascertain that all study participants are aware of the benefits and cons of their involvement and have given adequate Informed Consent.
 - To improve the ethical tenor in research by promoting fair ethical norms and processes that will increase the likelihood of generating good and community focused outcomes.
 - Oversee and closely monitor compliance with the college's Standard Operating Procedures (SOPs), regulations, guidelines, and ethics.
 - The research work carried out by the college will provide due consideration to community views.

PSMO College Publication Division

PSMO College Publication Division is the publication branch of the college with the following structure:

1. **Editor-in-Chief**- Dr Azeez K, Principal
2. **Editors**-
 - a. Mr. Ajmal MP
 - b. Dr. Shibu S
 - c. Dr. Nissamudheen K

Faculty and researchers from both inside and outside the college can publish their work through the publication division if the following conditions are met:

1. All research papers should be reviewed by a panel of at least two experts in the relevant field. The author will be responsible for reviewing the work.

2. No plagiarism should be found in any of the work. The college plagiarism check service is available to authors.
3. For approval, the author should submit the research work to be published, along with the reviewers' comments and a plagiarism check certificate, to the Dean of the appropriate faculty.
4. Based on the Dean of the concerned faculty's recommendations, the Editor-in-Chief will make the final decision for publishing of the work.



Principal

