

Dr. P. Mohammed Ali,
Principal,
Majlis Arts & Science College,
Puramannur

Dear Sir,

We have decided to conduct an Academic and Administrative Audit under the IQAC of the College on 08 October 2021. We are happy to make use of your expertise for this external audit of the institution. In this regard I am pleased to invite you to the college on 08 October 2021 as peer team member for the audit and I expect your cooperation and support for the smooth conduct of the audit.

Thanking you,

Yours faithfully

Tirurangadi
01 – 10 – 2021

Principal

Dr. A Biju,
Principal,
MES Asmabi College Kodungallur
Thrissur

Dear Sir,

We have decided to conduct an Academic and Administrative Audit under the IQAC of the College on 08 October 2021. We are happy to make use of your expertise for this external audit of the institution. In this regard I am pleased to invite you to the college on 08 October 2021 as peer team member for the audit and I expect your cooperation and support for the smooth conduct of the audit.

Thanking you,

Yours faithfully

Tirurangadi
01 – 10 - 2021

Principal

Jb. NV Abdul Rahman,
Syndicate Member,
University of Calicut

Dear Sir,

We have decided to conduct an Academic and Administrative Audit under the IQAC of the College on 08 October 2021. We are happy to make use of your expertise for this external audit of the institution. In this regard I am pleased to invite you to the college on 08 October 2021 as peer team member for the audit and I expect your cooperation and support for the smooth conduct of the audit.

Thanking you,

Yours faithfully

Tirurangadi
01 – 10 - 2021

Principal

Prof. EP Imbichikoya
(Former) Principal,
Farook College (Autonomous), Farook,
Calicut

Dear Sir,

We have decided to conduct an Academic and Administrative Audit under the IQAC of the College on 08 October 2021. We are happy to make use of your expertise for this external audit of the institution. In this regard I am pleased to invite you to the college on 08 October 2021 as peer team member for the audit and I expect your cooperation and support for the smooth conduct of the audit.

Thanking you,

Yours faithfully

Tirurangadi
01 – 10 - 2021

Principal

Academic audit at PSMO College, Thirurangadi, in connection with the NAAC file preparation conducted on 08-10-2021, Friday.

The members of the audit team are Dr. N. V. Abdul Rahman, Dr. Muhammed Ali (Former Principal of MES College, Valanchery), Dr. Imbechikoya (Former Principal of Farook College), Dr. A. BIJU, (Principal, MES Asmabi College, Kodungallur)

The team visited all the departments of the college and verified the files prepared and interacted with the faculty members. Before the visit the Principal Dr. Azeez and the IQAC coordinator of the college Dr. Nizam gave brief introduction about the NAAC preparations going on the college, after the departmental visit a common meeting was arranged the team members explained their observations and give suggestions and modifications in that meeting.

The following are the observations and suggestions

- Most of the departments have very good result in the university examinations.
- A good number of students qualifying NET/JRF and entrance examinations of premier institutes from the college in every year.
- The college have good research output from some research departments.
- The team feel a discontinuity in the filing system, may be due to the long gap in the NAAC accreditation process of the college.
- In many departments the documents in the files are not properly filed.
- The documents are not properly signed by the concerned teachers and HoDs
- The list of participants and their signature, of various programmes, are not keeping in many departments,
- The result analysis of each academic year is not properly done by taking number of A+, A, B+,.....holders, their statistics, graphical representation etc.
- The tutorial system is not effectively functioning in most of the departments of the college. Departments are not keeping the files/registers of the tutorial/mentoring activities conducted by the tutors.

- Some departments have no proper mechanism for finding the slow and advanced learners, and not find out the slow learners and advanced learners in each class, and not keeping the list of slow learners and advanced learners.
- Departments are not keeping the files of Programme outcome (PO), programme specific outcome (PSO), Course outcome (CO) and the analysis.
- As per NAAC guidelines, at least one activity must be conducted by the department as part of the signed MoU. But some of the MoUs in the departments are non-functional.
- Departments should keep at least 2 or 3 sample answer books written by students in each internal examination conducted.
- The Departments are not doing plagiarism checking of the projects of PG students.
- Some Departments are not keeping the files of research publications of faculty/ departments
- Innovative teaching methods of teachers and student centric teaching methods are not documented.
- Most of the departments are not contributing to the innovation ecosystem of the colleges.
- Number of students attending MOOCs are less and departments should promote SWAYAM/NPTEL and other MOOCs.
- Departments should conduct more number of extension activities and that should be documented.
- Even though the departments collect the feedback from students, the action taken reports are not prepared.
- IEDC and IIC activities should be improved.
- Need to strengthen the placement activities of the departments.

Department of Economics

- The files are not properly numbered as given by IQAC of the college.
- In the supporting documents, no captions are given for the Photos included.
- The numbers of e-resources prepared by the department are limited not properly documented.

Department of History

- The department produced 2 Ph.D.s and the faculties published 21 international papers.
- Should frame a quality policy to improve the quality of research and research output.

- The department claims 7 MoUs. But in the file they keep only 3 MoUs.
- Should collect and keep the copy of certificate of competitive examinations like NET/SET/SLET of students qualified from the department.
- The department have a good collection of archives. But the archives should be properly maintained and displayed giving due importance to each historical document.

Department of English

- The department should adopt more innovative teaching methods for teaching English language and literature
- In the minutes of Class PTA parents are not signed and the decisions taken are not written.

Department of Physics

- Department conducting various research activities and promoting innovation activities
- Conducting 7 certificate programmes effectively.
- More seminars/Webinars and workshops should be arranged for students.

Department of Physical Education

- Sports infrastructure should be improved

Department of Botany

- E-content and ICT materials are not properly documented
- Progression to higher studies and placements should be documented properly

Department of Mathematics

- A good number of students qualified UGC-NET, especially during the academic year 2015-16.
- Department conducting certificate courses useful to students for their higher studies and research.
- No innovation activities promoting the department.

Department of Chemistry

- Research activities of the department are excellent. A good number of students are doing research.

- 49 research publications from the department
- Innovative activities of the department should be improved.
- Department conducts various extension activities, especially for the benefit of +2 students of nearby schools.

Department of Zoology

- The files are not complete. The data needed in the files are under preparation
- The class PTA meeting, minutes are not complete. The list of participants in some meeting are not in the minutes book.
- After the feed back collection. Action taken report is not prepared.

Department of Commerce

- The department have 25 research scholars. And every year large number of students qualifying NET examinations
- The department have alumnae started companies with their own business ideas. Training Programmes should be given for entrepreneurship, innovations, start-ups etc.
- More extension activities should be conducted.
- Department should arrange placement drives especially for BBA students.
- Soft skill training programmes should be arranged for students.

Department of Languages

- Arabic, Hindi and Malayalam teachers conducted various activities to the students. But the documentation of the activities should be improved.
- Arabic department is doing document translation as consultancy work. But the amount generated through this is not audited properly
- More certificate courses should be started

Certificate

This is to certify that we have conducted the External Academic and Administrative Audit of the various Departments of PSMO College Tirurangadi on 08 October 2021.

Dr. A Biju,
Principal,
MES Asmabi College
Kodungallur
Thrissur

Dr. P. Mohammed Ali,
Principal,
Majlis Arts & Science
College,
Puramannur

Prof. EP Imbichikoya
(Former) Principal,
Farook College
(Autonomous), Farook,
Calicut

Prof. NV Abdul Rahman,
Syndicate Member,
University of Calicut

08-10-2021

Certificate of Appreciation

This is to certify that Dr. P. Mohammed Ali, Principal, Majlis Arts & Science College, Puramannur, rendered his valuable service as peer team member for the Academic and Administrative Audit under the IQAC of the College on 08 October 2021.

Tirurangadi
08-10-2021

PRINCIPAL

08-10-2021

Certificate of Appreciation

This is to certify that Dr. A Biju, Principal, MES Asmabi College Kodungallur, Thrissur, rendered his valuable service as peer team member for the Academic and Administrative Audit under the IQAC of the College on 08 October 2021.

Tirurangadi
08-10-2021

PRINCIPAL

08-10-2021

Certificate of Appreciation

This is to certify that Prof. EP Imbichikoya, (Former) Principal, Farook College (Autonomous), Farook, Calicut, rendered his valuable service as peer team member for the Academic and Administrative Audit under the IQAC of the College on 08 October 2021.

Tirurangadi
08-10-2021

PRINCIPAL

08-10-2021

Certificate of Appreciation

This is to certify that Jb. NV Abdul Rahman, Syndicate Member, University of Calicut, rendered his valuable service as peer team member for the Academic and Administrative Audit under the IQAC of the College on 08 October 2021.

Tirurangadi
08-10-2021

PRINCIPAL
