



# POCKER SAHIB MEMORIAL ORPHANAGE COLLEGE

(AFFILIATED TO UNIVERSITY OF CALICUT; RE ACCREDITED AT 'A' GRADE BY THE NAAC)

SAUDABAD, TIRURANGADI, MALAPPURAM, KERALA-676 306

T : 0494 2460335; Email: mail@psmocollege.ac.in; Web: www.psmocollege.ac.in

Dr. K. Azeez, Principal

M: 7510782005

E: principal@psmocollege.ac.in

Ref.

06-02-2017

## Proceedings of the Internal Quality Assurance Cell (IQAC), PSMO College Tirurangadi in respect of the meeting of the cell held on 06-02-2017.

As per the notice circulated among the members, a meeting of the of IQAC cell was held in the IQAC Management room to discuss various agenda related to quality Assurance in the institution and different decisions were made. This proceeding of IQAC is meant to communicate these decisions, as mentioned below with all stake holders of the college.

1. The committee approved the AQAR presented by the IQAC coordinator for the year 2015-16 with minor modifications and decided to submit the modified AQAR to the NAAC, Bangalore within one week.
2. The meeting directed the IQAC coordinator to re-organize the IQAC in accordance with the new rules and regulations of UGC.
3. The IQAC decided to conduct an administrative and academic audit in the college including the Library and all the departments. A committee was constituted for the same with the Chairman of IQAC as the head along with a representative from the Management, IQAC coordinator and an external expert. The committee decided to conduct the visit in the first week of the March.

IQAC Coordinator



PRINCIPAL

TIRURANGADI

07/02/2017

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4. College Management Committee
5. All Departments
6. Notice Board



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Ref.

28-09-2016

## Proceedings of the Internal Quality Assurance Cell (IQAC), PSMO College Tirurangadi in respect of the meeting of the cell held on 28-09-2016.

A notice was circulated among the members informing the IQAC meeting scheduled at IQAC Management room on 28-09-2016 to discuss various agenda related to quality Assurance in the institution and different decisions were made. This proceeding of IQAC is meant to communicate these decisions, as mentioned below with all stake holders of the college.

1. The committee reviewed the implementation of the decisions taken in the previous meeting.
2. The committee decided to conduct centralized internal examination twice in a year and a cell was constituted in this regard for the smooth conduct of the internal examination. Prof. Abdul Majeed (Head, Department of Physics) was appointed as the coordinator for the centralized internal examination. The committee decided to introduce online examination system in the campus.
3. The online feedback system present in the TCS (Total Campus Solution) was reviewed and the committee assigned Mr. Nizamudheen, Coordinator, IQAC to study the modification required for the up gradation of the feedback system.

IQAC Coordinator

PRINCIPAL

TIRURANGADI

29/09/2016

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Ref.

10-06-2016

## Proceedings of the Internal Quality Assurance Cell (IQAC), PSMO College Tirurangadi in respect of the meeting of the cell held on 10-06-2016.

As per the notice circulated among the members, a meeting of the of IQAC cell was held in the IQAC Management room to discuss various agenda related to quality Assurance in the institution and various decisions were taken. This proceeding of IQAC is meant to communicate these decisions, as mentioned below with all stakeholders of the college.

1. The chairman entrusted the coordinator of IQAC to review the updating of the NAAC files. The committee also directed Heads of each department to verify the department NAAC files once in a couple of months.
2. It was decided to analyze the available university results and to keep the record for the same in each department. The chairman of the meeting agreed to communicate it with the Heads of the each department in the next college council meeting.
3. The meeting entrusted the Coordinator of the IQAC to communicate the Heads of the departments to collect the required and relevant data for the preparation of AQAR.
4. The cell requested the chairman to take immediate steps to release Teachers Work Diary and College Calendar in the month of June itself.
5. The meeting also recommended for creating academic monitoring cell in each department.

  
IQAC Coordinator



PRINCIPAL

TIRURANGADI

11/06/2016

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Ref.

17-03-2016

## Proceedings of the Internal Quality Assurance Cell (IQAC), PSMO College Tirurangadi in respect of the meeting of the cell held on 17-03-2016.

As per the notice circulated among the members of IQAC regarding the quarterly meeting of the cell a meeting of the cell was held in the College seminar hall to discuss various agenda related to quality Assurance in the institution and different decisions were made. This proceeding of IQAC is meant to communicate these decisions, as mentioned below with all stake holders of the college.

1. A review of the NAAC peer team visit and Accreditation process was held and it was decided to communicate the peer team recommendations with all students, faculty members Alumni and Management committee members. It is also decided to organize a get together party of all stake holders of the college for achieving NAAC A grade. The party in this regard will be held on 28-03-2021.
2. As per the recommendations of the peer team it was decided to apply for new courses to the institution. The matter will be discussed in the college governing council and Management committee in the very next meeting of these cells / committees.
3. It is decided to collect an action plan from every department for their plan on one year basis. This action plan will be included in the 'College Calendar & Student Hand Book'. All Heads of the departments are requested to submit a soft copy of their action plan to the IQAC mail at the latest by 04 April 2016.
4. The AQAR for the year 2015-16 is to be submitted to NAAC by September 2016. In this regard data is to be collected through Heads of the departments. All Heads of the Departments are directed to prepare the data of their department in the format of AQAR available in the NAAC website. This 'AQAR' of the department is to be submitted to the IQAC mail, latest by 20 June 2016.

TIRURANGADI

19/03/2016

  
IQAC Coordinator





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